



IAESTE BOSNIA AND HERZEGOVINA

WORK OFFER

Ref. No. BA-2020-0302BL

Employer Information

Employer: The Republic of Srpska Investment-Development Bank
Vidovdanska 2
78000 Banja Luka
Bosnia and Herzegovina

Website: www.irbrs.org
Location of placement: Banja Luka
Nearest airport:
Working hours per week: 40.0
Working hours per day: 8.0

Number of employees: -
Business or products: Financial broking

Student Required

General Discipline: 45-ECONOMICS AND SOCIAL SCIENCES
52-BUSINESS, MANAGEMENT, AND MARKETING

Completed years of study: 4

Field of Study:

Student status requirements: required when nominated

Language required: English Excellent

Required Knowledge and Experiences: Knowledge of Microsoft Office

Other requirements:

Work Offered

Development banking - theory and practice; Cooperation and implementation of projects with international organizations.

Number of weeks offered: 8 - 8
Working environment: Research and development; Office work

Within the months: 06-JUL-2020 - 30-AUG-2020
Gross pay: 600 BAM / Month

Or within: -
Deduction to be expected: 0

Company closed within: -
Payment method / time of first payment: Bank Transfer /

Latest possible start date:

Accommodation

Canteen at work: No

Expected type of accommodation: Student dormitory
Estimated cost of lodging: 150 BAM / Month

Accommodation will be arranged by: Local IAESTE committee
Estimated cost of living incl. lodging: 600 BAM / Month

Additional Information

Nomination Information

Deadline for nomination: 31-MAR-2020

Date: 31-JAN-2020
On behalf of receiving country: Nikolina Šupić



IAESTE
BOSNIA AND HERZEGOVINA

Adresa: Majke Jugovića 1, Banja Luka
Telefon: +38766 852-343
E-pošta: iaestebih@gmail.com
Web: iaeste.ba
JIB: 4402390060004
Ž/R: 1610450030520020 (Raiffeisen Bank)

UDRUŽENJE ZA MEĐUNARODNU RAZMJENU STUDENATA RADI STRUČNE PRAKSE IAESTE BOSNE I HERCEGOVINE

NOMINATION REQUIREMENTS		
Document	Mandatory	Tips
1. Offer form (full)	YES	Complete form, not the student version
2. Student Nominated form	YES	Filled out completely and correctly, make sure the desired traineeship period starts on a Monday and ends on a Friday
3. Motivational/cover letter	YES	At most 1 A4 page long, addressing the employer and grammatically correct
4. CV	YES	Gramatically correct
5. Certificate of enrollment	YES	With proof of authenticity (stamp) and in English
6. Transcript of grades	YES	
7. Language certificate	YES	IAESTE certificate or other, for English and other languages specified
8. Letter of recommendation (from a professor or a previous employer)	NO	Not mandatory but welcomed and encouraged
9. Certificates (of other skills, courses)	NO	
10. Passport scan	YES	Page with the photo, all data visible
11. Personal photo	YES	
12. Portfolio	YES*	*only for Architecture students

Please make sure the documents are in this order and that the format is A4 with portrait orientation. If the document doesn't fit these parameters, make sure its orientation ensures ease of reading.



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VISA INFORMATION

- ❖ Citizens of the following countries **DO NOT** need a visa and can enter Bosnia and Herzegovina using **ONLY THEIR ID**:
Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Montenegro, Netherlands, Norway, Poland, Portugal, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland.
- ❖ Citizens of the following countries **DO NOT** need a visa and can enter Bosnia and Herzegovina using a **VALID PASSPORT** (should be valid for at least 3 months after exiting the country):
Argentina, Australia, Brasil, Canada, Chile, China, China - Hong Kong, China - Macao, Colombia, Israel, Japan, Kuwait, Mexico, New Zealand, Nicaragua, North Macedonia, Oman, Panama, Peru, Qatar, Russia*, South Korea, Turkey, Ukraine**, United Arab Emirates, United Kingdom, United States of America.

*maximum of 30 days within a 60 day period after the first entry

**maximum of 30 days within 2 months after the first entry

IF YOU ARE NOT A CITIZEN BUT HAVE A RESIDENCE PERMIT OR A VISA FOR ANY OF THE EU STATES, SCHENGEN COUNTRIES OR THE UNITED STATES OF AMERICA, YOU CAN STAY IN BOSNIA AND HERZEGOVINA FOR A MAXIMUM OF 30 DAYS WITHOUT A VISA.

CITIZENS OF ALL OTHER COUNTRIES NEED A VISA to enter Bosnia. As it can be a lengthy process (sometimes even three months!), it is necessary to nominate as soon as possible, to avoid having to reschedule the traineeship and other unwanted events.

The lists above include only IAESTE member countries as of January 2020.